

LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

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Despatch date: 6th December 2023

COUNCIL

You are summoned to attend the Meeting of Ludlow Town Council to be held
at the Guildhall, Mill Street, Ludlow SY8 1AZ
Monday 11th December 2023 at 7.00pm

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- BUDGET INFORMATION
- SPRING FESTIVAL
- COMMITTEE MEMBERSHIP

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Welcome from the Mayor and essential housekeeping information.**
Councillors and members of the public are to note that the fire exit can be found to the left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Recording of Meetings** – Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

3. **Apologies**
To receive and note Councillor's apologies.
4. **Declarations of Interests**
To receive declarations of interests for:
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate. (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464)

5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100.
6. **Ludlow Police Update** – To receive an update from Ludlow Police.
7. **Ludlow's Unitary Councillors Session** – Ludlow's Unitary Councillors are invited to provide updates on Unitary Council matters related to Ludlow.
8. **Minutes**
To approve as a correct record the open and closed minutes of **COUNCIL** minutes of **MONDAY 30th October 2023**.
9. **Items to Action**
To consider the items to action sheet from Monday 30th October 2023.



ITEM	Attachment
10. PLANNING APPLICATION 23/04457/FUL To receive a presentation from the developer and make a representation to Shropshire Council from the perspective of Ludlow.	No papers
11. DRAFT BUDGET RECOMMENDATIONS To consider the draft budget recommendations	11
12. SPRING FESTIVAL To approve the requested use of Events Square in 2024.	12
13. REQUEST TO NOMINATE A TRUSTEE To consider the request to nominate Hosyer- Foxe Almshouse charity, Sir Job Charlton Almshouse charity, and Elizabeth Massey Almshouse charity.	13
14. MARKET AWARDS To approve an application for best small outdoor market.	14
15. COMMUNITY INFRASTRUCTURE LEVY (CIL) FUNDING To consider a report.	15
16. GRANT FUNDING a) To consider the Project Support Funding application from Ludlow Fairtrade Group. b) To receive Project Support Grant feedback from Ludlow Assembly Rooms.	16a 16b
17. COMMITTEE MEMBERSHIP a) To approve Committee membership for Councillor Hall. b) To approve a Chair of Staffing Committee from the membership of the Committee.	No Papers
18. STAFFING TERMS OF REFERENCE To approve the amendments recommended by Staffing Committee on 14 th November 2023.	18
19. MEMBERSHIP OF OUTSIDE ORGANISATIONS To nominate and approve Councillors for vacancies on outside organisations	19
20. SIGNATORIES To approve two new signatories from the membership of Policy and Finance Committee.	20



21. POLICY AND FINANCE COMMITTEE RECOMMENDATIONS	21
To approve the recommendations from Policy and Finance on 9 th September 2023, 23 rd October, and 4 th December 2023.	
22. SERVICES COMMITTEE RECOMMENDATIONS	22
To approve the recommendations from Services on 29 th November 2023.	
23. STAFFING COMMITTEE RECOMMENDATIONS	23
To approve the recommendation from Staffing Committee on 14 th November 2023.	
24. COMMITTEE MINUTES	
a) To receive the minutes of Policy & Finance Committee held on 11 th September, 23 rd October 2023.	24a
b) To receive the minutes of Services Committee held on 6 th September, and 18 th October 2023.	24b
c) To receive the minutes of Representational Committee held on 5 th September, 3 rd October, and 7 th November 2023.	24c
d) To receive the minutes of Staffing Committee held on 14 th November 2023.	24d

M e m b e r s h i p

Councillors Ginger (Town Mayor); B Waite (Deputy Mayor); Childs; Garner; Gill; Hall; Jones; O'Neill, Pote, Parry, Tapley, Thompson, Urka and S. Waite.

The date of the next Council meeting is 22nd January 2024.